



Elizabeth Garrett Anderson Building – Conference Space

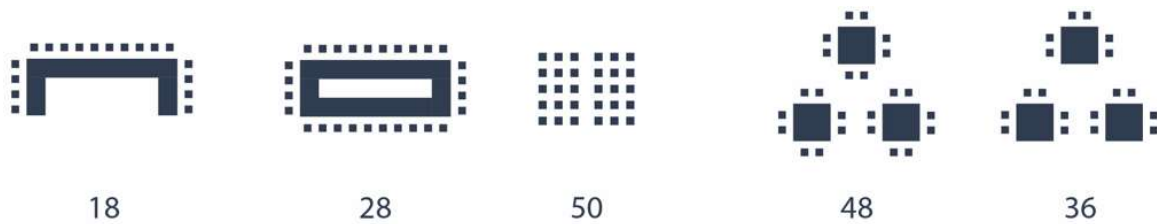
Nottingham Science Park offers a range of spaces to meet and collaborate. Our new conference space offers a versatile space fully equipped with a ceiling mounted projector, electric screen, 1 x 86" 4K UHD LCD screen, 1 x 75" 4K UHD LCD screen, wireless presentation solution, wireless microphones and lapels and top of the range built in audio system. The space can be used as one large space or split in to two smaller spaces (Event space and Boardroom).

Room Set-up Options:

Board Room



Event Space



Conference Space





Meeting Room Hire Only:

Room Hire

Space to accommodate 4-100 people depending on the set up. Space can be divided in to two individual spaces, partly opened or one space.

Audio and Visual Equipment

Choice of Ceiling mounted Projector and Electric Screen and two LCD Screens 86" and 75", wireless presentation solutions, wireless microphones, lapels and top of the range audio system.

Wi-Fi Access

Access to Superfast Broadband via Wi-Fi.

Parking

Access to 2-3 Parking Spaces (additional spaces subject to availability upon request)

Delegate Packages:

All Delegate packages include the following:

Room Hire

Space to accommodate 4-100 people depending on the set up. Space can be divided in to two individual spaces, partly opened or one space.

Audio and Visual Equipment

Choice of Ceiling mounted Projector and Electric Screen and two LCD Screens 86" and 75", wireless presentation solutions, wireless microphones, lapels and top of the range audio system.

Wi-Fi Access

Access to Superfast Broadband via Wi-Fi to all delegates.

Parking

Access to 2-3 Parking Spaces (additional space subject to availability upon request)

Stationery

Conference Notepads and Pencils (Recycled)

Flipchart Pads and Pens can be provided on request.

On Site Technical Support

Building Manager to assist with your booking on the day and technical support for AV Equipment

Food and Beverage

Tea, Coffee and selection of Herbal Infusions with Selection of Biscuits

Jugs of Water (with Ice and Lemon)

Buffet Lunch - Bronze included (Silver and Gold with additional supplements)



Day Delegate Package:

Half Day:

Boardroom/Event Space/Conference Space access for Half Day (8:00-12:00 or 13:00-17:00)

Two Servings of Tea, Coffee and selection of Herbal Infusions with Selection of Biscuits

Breakfast or Lunch option:

- Breakfast Includes: Breakfast Cob (Bacon/Sausage/Vegetarian option), Selection of Danishes, and Fruit Skewers).
- Lunch (Bronze/Silver/Gold Lunch) – Bronze included within Day Delegate Cost (additional supplement for Silver and Gold Lunch).

Full Day:

Boardroom/Event Space/Conference Space access for Full Day (8:00-17:00)

Three Servings of Tea, Coffee and selection of Herbal Infusions with Selection of Biscuits

Lunch (Bronze/Silver/Gold Lunch) – Bronze included within Day Delegate Cost (additional supplement for Silver and Gold Lunch).

Premium Day:

Boardroom/Event Space/Conference Space access for Full Day (8:00-17:00)

Three Servings of Tea, Coffee and selection of Herbal Infusions with Selection of Biscuits

Breakfast Includes: Breakfast Cob (Bacon/Sausage/Vegetarian option), Selection of Danishes, and Fruit Skewers).

Lunch (Bronze/Silver/Gold Lunch) – Bronze included within Day Delegate Cost (additional supplement for Silver and Gold Lunch).

Any Addition Requests to be made at the time of booking.



Lunch Package Menus

Bronze (included):

Option 1:

Selection of Quarter Sandwiches
Homemade Sausage Rolls
Packet of Luxury Assorted Crisps
Selection of Handmade Cakes

Option 2:

Selection of Filled Baguettes
Homemade Sausage and Caramelised Onion Roll
Sugar Ring Doughnuts
Seasonal Fresh Fruit Skewer

Option 3:

Selection of Quarter Sandwiches and Wraps
Cheddar Cheese Scones with Chutney
Yorkshire Pudding with Beef and Horseradish
Selection of Handmade Cookies

Silver:

Option 1:

Selection of Quarter Sandwiches and Wraps
Homemade Sausage Rolls
Vegetarian Pizza Bites
Packet of Luxury Assorted Crisps
Selection of Handmade Cakes
Seasonal Fresh Fruit Skewers

Option 2:

Selection of Filled Baguettes
Honey and Sesame Seed Glazed Sausages
Chicken Satay Skewers
Vegetarian Quiches
Packet of Luxury Assorted Crisps
Assortment of Lemon Drizzle Cake and Chocolate
& Peanut Butter Flapjack

Option 3:

Selection of Quarter Sandwiches and Wraps
Sausage and Stuffing Roll
Smoked Salmon and Cream Cheese Blinis
Packet of Luxury Assorted Crisps
Selection of Handmade Cookies
Seasonal Fresh Fruit Skewers

Gold:

Option 1:

Selection of Quarter Sandwiches, Wraps and
Baguettes
Homemade Sausage Rolls
Chicken Satay Skewers
Cheddar Cheese Scones with Chutney
Vegetarian Quiches
Vegetarian Pizza Bites
Packet of Luxury Assorted Crisps
Selection of Handmade Cakes
Seasonal Fresh Fruit Skewers

Option 2:

Selection of Quarter Sandwiches, Wraps and
Baguettes
Pork Pies
Homemade Sausage and Caramelised Onion Roll
Yorkshire Pudding with Beef and Horseradish
Mozzarella, Tomato and Pesto Sharing Salad
Savoury Muffins
Packet of Luxury Assorted Crisps
Selection of Handmade Cakes
Seasonal Fresh Fruit Skewers